

# The Housing Authority of the City of North Chicago, Illinois

1440 Jackson St. North Chicago, Illinois 60064

Phone: (847) 785-4300 Fax: (847) 785-4308

March 16, 2020

Letter to all current residents and staff of The Housing Authority of the City of North Chicago, Illinois.

**Effective immediately NCHA will be putting the following procedures in place to limit the exposure risk and maintain the safety of our clients and staff related to the COVID-19 outbreak.**

- All Community and common room activities will be suspended until **Further Notice**.
- All group meetings, and activities including scheduled briefing are suspended until **Further Notice**.
- All site inspections will be scheduled on a as needed basis.
- **Walk-in traffic at both the Kukla Towers 1440 Jackson and Thompson Manor 1705 Sheridan facilities will be restricted to only scheduled appointments. All residents are asked to limit visitors to only needed services.**
- All public area bathrooms will be locked down until **Further Notice**.
- NCHA is putting stricter cleaning procedures in place for disinfection of common surfaces and general office areas at both Kukla Towers and Thompson Manor.

These dates are subject to change. NCHA will keep everyone updated as the situation progresses.

If you develop **emergency warning signs** for COVID-19 get **medical attention immediately**. Emergency warning signs include:

- Difficulty breathing or shortness of breath
- Persistent pain or pressure in the chest
- New confusion or inability to arouse
- Bluish lips or face

This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning.

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Everyone should continue promoting everyday disease prevention strategies:

- **If you are sick, stay home.**
- **Avoid close contact with those who are already sick.**

Hand hygiene and other preventive measures:

- Household members should [clean hands](#) often, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Household members should follow normal preventive actions while at work and home including recommended [hand hygiene](#) and avoiding touching eyes, nose, or mouth with unwashed hands.
  - Additional key times to clean hands include:
    - After blowing one's nose, coughing, or sneezing
    - After using the restroom
    - Before eating or preparing food
    - After contact with animals or pets
    - Before and after providing routine care for another person who needs assistance (e.g. a child)

We understand that these changes may be inconvenient, however the health and safety of the community is our main concern. Please contact the Housing Authority at (847) 785-4300 ext. 100 if you have any immediate concerns.

Sincerely

The Housing Authority of the City of North Chicago, Illinois